

S. No	Name	Designation	WorkAllocated	ReportTo	LinkOfficer
1.	Shri Ravikiran Ubale	Director (PW)	a) Bhavishya & Coord. b) Admn.I c) Admn.II d) Budget & Cash e) Desk-H	JS(Pension)	Dir.(PP)
2.	Dr. Pramod Kumar	Director (PP)	a) Desk-B b) CPENGRAMS	JS(Pension)	Dir.(PW)
3.	Shri Ravinder Kumar	Director(RK)	a) Desk-D&E b) Desk-F& RTI	JS(Pension)	DS(RCS)
4.	Shri R.C.Sethi	Deputy Secretary (RCS)	a) Desk-A b) Desk-I c) Desk-G	JS(Pension)	Dir.(RK)
5.	Shri S. Chakarbarti	Under Secretary(B)	a) All aspect relating b) Counting of past service/resignation/breakin service/addition c) Retirementgratuity d) NationalPensionSystem e) PFRDAmatters f) Issues relating to mobility of Govt servants from one dept. to another Ex-Burma, ex-Goa/Pondicherry Pensioners g) All Coordination work related to Parliament Questions	Dir.(PP)	Shri Deepak Gupta, Under Secretary (CPENGR AM)
6.	Shri Subhash Chander	Under Secretary(H)	a) Strategic Initiative:Promotion of DigitalLifeCertificateand relatedissues. b) Pension Procedures under CCS(Pension) Rules & Simplification of Forms c) Aadhaar Seeding d) Grants-in-Aid e) Identification associations f) Coordination work w.r.t.O/o PFA	Dir.(PW)	Shri Nagender Kumar (Adm.I)
7	Shri Nagender Kumar	Under Secretary, Admn.I & Admn.II	a) All Establishment related matters b) Vigilance Matters c) Training matters d) Outsourcing of staff e) (Estimates, tenders, LOAetc.)other thanbilling f) Adminl including attendance, leave account, immovable property returns, medical claims, APAR etc. g) Pension matters of staffand officers. h) Monthly DO to DoPT i) Updating of portals (AVMS, Probity, CVO)	Dir.(PW)	Shri Vishal Kumar, Under Secretary

			<ul style="list-style-type: none"> j) Updating of DoPPW's website (Coordination issues) k) Creation of Link of VC through Bharat VC l) e-Office m) EHRMS 2.0 n) Dak Receipt & diarizing in e-office monitoring o) Media Coordination including social media- Twitter, Facebook, Documentaries etc. p) Hindi (OL) 		
8.	Ms. Sonika Khattar	Under Secretary (F) & RTI	<ul style="list-style-type: none"> a) GPF/CPF matters b) Census/Data base of Pensioners. c) All matters relating to Extra-ordinary pension, EOP Rules, Payment of Ex-gratia Constitutional and Statutory Authorities. d) Review and Rationalization of EOP Rules e) RTI 	Dir. (RK)	Vacant
9.	Shri Nagender Kumar	Under Secretary (Budget) & DO	<ul style="list-style-type: none"> a) Budget b) DDO c) Audit Paras d) Cash 	Dir. (PW)	Shri Vishal Kumar (Desk- Bhavishya & Coord.)
10.	Shri Vishal Kumar	Under Secretary (Bhavishya & Coord.)	<ul style="list-style-type: none"> a) Bhavishya Portal and related issues b) Integrated Pensioner Portal:- Integration of Bhavishya with pension disbursement Banks c) Chasing Non-Civil Ministries to digitize pension processing on the parallel of Bhavishya d) Handling of critical issues of retirees pertaining Banks/CPAO/Ministries e) Coordination of 7th CP related issues f) Pensioners' Portal including hiring of technical manpower for Pensioners' Portal or NIC 	Dir. (PW)	Shri Subash Chander, Under Secretary (Desk-H)

			<ul style="list-style-type: none"> g) Coordination h) Senior Officers' Meeting a) Compilation of compendium b) Updation of E-samiksha portal c) Coordination other than Parliamentary Affairs d) /Questions /LIMBS. e) All issues pertaining to Hon'ble MoS (PP) review meeting. f) VIP references 		
11.	Ms. Madhu Mankotia	Under Secretary (A)	<ul style="list-style-type: none"> g) All pension policy matters excluding those allocated to other Desks. h) Strategic Initiative: Review Rationalization of CCS (Pension) Rules, 1972 i) Matter relating to 6th Central Pay Commission & 7th CPC, etc. (except committee work) k) Work related to 7th CPC j) Pension Act 1871 Court Cases k) Monitoring of LIMBS software l) Weekly status m) Weekly position of court cases to DoPT 	DS(RCS)	Shri Rajesh Sharma, Under Secretary (Desk-G)
12.	VACANT	Under Secretary (D&E)	<ul style="list-style-type: none"> a) Commutation of Pension Rules b) Dearness Relief. c) SCOVA/JCM. d) Resolutions and demands received from pensioners' associations e) Cabinet notes under Rule 37A including references f) Absorption of Central Govt. employees g) Grant of exemption from the Rule of immediate absorption Autonomous Bodies for filling up posts by deputation. h) Matters relating to conversion of Govt. Deptts into PSUs/Autonomous Bodies. i) Matters pertaining to Issue of Pensioners' Card j) Reference under CGHS issues, Fixed Medical Allowance/ Health Insurance Scheme. k) Strategic Initiative: Liberalized Health OPD Scheme for pensioners l) All aspects of Family Pension under CCS (Pension) Rules, 1972 	Dir.(RK)	Ms. Sonika Khattar, Under Secretary (Desk-F & RTI)

			<ul style="list-style-type: none"> m) Ex-gratiato CPF retirees/families n) Payment of arrears of Pension (Nomination) Rules o) Pension Adalat 		
13.	Shri Sandeep Gahlot	Under Secretary(Desk- I)	<ul style="list-style-type: none"> a) All aspects relating to qualifying service. b) Counting of c) Issues relating to mobility of Govt servants from one dept. to another Ex-Burma, ex-Goa/Pondicherry Pensioners 	DS(RCS)	Ms. MadhuMankotia, Under Secretary Desk-A)
14.	ShriDeepak Gupta	Under Secretary (Cpengram)	<ul style="list-style-type: none"> a) Supervision/monitoringofgrievancesregisteredunderCP ENGRAM b) Examination of the quality ofclosedgrievances&satisfactionindex,monitoringof appeals with Nodal officers(Monthlyreports) c) Putting up DoPPW related Appeals of Grievances to Dir(PW) d) Review & audit of the systemofCPENGRAMS&relatedMIS & coordination with NICteam e) Review & Audit of Grievances of Pension Adalats & quality of disposal f) Review & Audit of chroniccJSesreceivedonem ailandcoordinationwiththegrievanceholder g) IntegratedGrievanceCallcenter, its operation, includingtechnicalissues. h) ANUBHAV scheme. 	Dir.(PP)	Shri S.Chakarbarti, Under Secretary(B)
15.	Ms. Manju Gupta	AD(OL)	<ul style="list-style-type: none"> a) All work pertaining to Hindi translation and Official language 	US(Admn.I)	Shri Anil Kumar Koiri, STO

16	Ms. Deborah Umesh	Section Officer(Admn.I)	<ul style="list-style-type: none"> a) All work relating to Establishment matters viz. filling up of posts, pay fixation, MACP cases, Immovable Property Return, etc. b) Vigilance matters c) E-ServiceBook d) Training matters of Staff & Officers e) Custody & record of passports f) Pension matters g) Engagement h) Updating of Probityportal i) EHRMS j) Pension matters of staff and officers. k) Monthly DO to DoPT l) Updating of portals(AVHM, Probity, CVO) Updating of DoPPW's website (Coordination issues) m) Duty list of staff & officers/Other misc. n) work JS given by US(Admin.I) 	US(Admn.I)	
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17.	Shri Andrew Zomawia Karthak	Section Officer (Admn.II)	<ul style="list-style-type: none"> a) All matters relating to E-procurement & purchase of petty items including computers, intercoms along with their AMC. b) Care-taking work of office including furniture, disposal of old stocks, water arrangements, office modernization etc. c) Liveries for MTS d) Purchasing of rule books. e) Staff Car matters including tender for hiring of vehicle and its finalization. Petrol & servicing of official vehicle f) Sanction of Tax bills g) Arrangement of meetings and Protocol h) Liaison with the offices/Department/Ministries for General administration matters i) Sanction of Telephone bills & related matters j) Printing work k) Purchase of stationery & distribution l) Handling of Newspapers & Magazines m) Payment of misc. bills relating to General administration. n) Other misc. work as given by US(Admn.II)/HOO 	US(Admn.II)	
18.	Shri Akhlesh Maan	Section Officer (Cash & Budget)	<ul style="list-style-type: none"> a) Bill related work pertaining to all sanctions b) All work pertaining to coordination of Budget & its preparation c) Audit of the Department including dealing of all audit observations. d) Income tax calculations & issue of Form-16 e) Quarterly returns to IT department including coordination f) Preparation of Budget g) Audit replies and related coordination work h) Other miscellaneous work JS given by US(Admn.II)/HOO 	US(Budget & DDO)	
19.	Ms. Swati Kant	Section Officer	<ul style="list-style-type: none"> a) Commutation of Pension Rules b) Dearness Relief. c) SCOVA/JCM. d) Resolutions and demands received from pensioners' associations e) Cabinet notes under Rule 37A including references f) Absorption of Central Govt. employees in Autonomous Bodies/PS 	US (Desk D & E)	

			<p>Us including reciprocal arrangement with State Government.</p> <p>g) Grant of exemption from the Rule of immediate absorption in Autonomous Bodies for filling up posts by deputation.</p> <p>h) Matters relating to conversion of Govt. Depts into PSUs/Autonomous Bodies.</p> <p>i) Matters pertaining to Issue of Pensioners' Card</p> <p>j) Reference under CGHS issues, Fixed Medical Allowance/ Health Insurance Scheme.</p> <p>k) Strategic Initiative: Liberalized Health OPD Scheme for pensioners</p> <p>p) All aspects of Family Pension under CCS (Pension) Rules, 1972</p> <p>q) Ex-gratiato CPF retirees/families</p> <p>r) Payment of arrears of Pension (Nomination) Rules Pension Adalat</p>		
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20.	ShriHemant	SectionOfficer	<ul style="list-style-type: none"> a) Allpensionpolicymatters excludingthoseallocatedto otherDesks. b) Strategic Initiative: Review & RationalizationofCCS(Pension)Rules,1972 c) Mattersrelatingto6thCentral Pay Commission& 7th CPC, etc. (exceptcommitteework) d) Workrelatedto7thCPC e) PensionAct1871 f) Courtcases g) MonitoringofLIMBSsoftware h) Weekly status ofcontempt cases /important cases toHon'ble MoS(PP) i) Weekly position of courtcasestoDoPT(every Thursday) j) AnyotherworkassignedbyUS(A) 	US(A)	
21.	Syed Mohd. Danish Rizvi	SectionOfficer	<ul style="list-style-type: none"> a) BhavishyaPortalandrelated issues b) IntegratedPensionerPortal: - IntegrationofBhavishyawithpensiondisbursingBanks c) Chasing Non-CivilMinistriestodigitizepensionprocessingontheparallel ofBhavishya d) Handlingofcriticalissuesof retireespertaining to Banks/CPAO/Ministries e) Coordinationof7thCPCrelated issues f) Pensioners' PortalincludinghiringoftechnicalmanpowerforPensioners'PortalforNICCoordination g) SeniorOfficers'Meeting h) Compilation ofcompendium i) Updation of E-samiksha portal j) Coordination other than Parliamentary Affairs k) /Questions /LIMBS. l) All issues pertaining to Hon'bleMoS (PP) review meeting. m) VIP references 	US(Bhavishya& Coord.)	