

Government of India
Ministry of Personnel, PG and Pensions
Department of Pension and Pensioners' Welfare

A Statement of the categories of Documents that are held by it or under its control

Desk-A

1. All pension policy matter excluding those allocated to other Desks.
2. Strategic Initiative: Review & Rationalization of CCS (Pension) Rules, 1972
3. Pension Act 1871 Court Cases
4. Monitoring of LIMBS software
5. Weekly status of contempt cases/important cases to Hon'ble MoS (PP)
6. Weekly position of court cases to DoPT.

Desk-B

Files/instruction/circular pertaining to-

1. National Pension System
2. PFRDA matters
3. CGHS related matters.
4. Reference under CGHS issue, fixed medical Allowance/ Health Insurance Scheme.
5. Strategic Initiative: Liberalized Health OPD Scheme for pensions

Desk- D & F

1. Commutation of Pension Rules
2. Dearness Relief.
3. SCOVA/JCM.
4. Resolutions and demands received from pensioners' associations
5. Cabinet notes under Rule 37A including references
6. Absorption of Central Govt. employees in Autonomous Bodies/ PSUs including reciprocal arrangement with State Government.
7. Grant of exemption from the Rule of immediate absorption in Autonomous Bodies for filling up posts by deputation
8. Matters relating to conversion of Govt. Departments into PSUs Autonomous Bodies.
9. Matters pertaining to Issue of Pensioners' Card
10. Pension Adalat

Desk- E & RTI Cell

1. GPF/CPF matters
2. Census/Database of Pensioners.
3. All matters relating to Extra-ordinary pension, EOP Rules Payment of Ex-gratia lump sum compensation to Central Govt. Employees, Retirement/Retirement benefits for Constitutional and Statutory Authorities.
4. Review and Rationalization of EOP Rules
5. RTI Cell
6. Retirement gratuity
7. All aspects of Family Pension under CCS (Pension) Rules, 1972/2021.
8. Payment of arrears of Pension (Nomination) Rules.

Desk-G & I

1. All aspects relating to qualifying service.
2. Counting of past service/ resignation/ break in service/ addition to qualifying service in special circumstances.
3. Issues relating to mobility of Govt. servants from one Dept. to another Ex-Burma, ex-Goa/ Pondicherry Pensioners. Matter relating to 6th Central Pay Commission & 7th CPC, etc. (except committee work)
4. Work related to 7th CPC — its related court cases

Desk-H

1. Promotion of Digital Life Certificate and related issues
2. Pension Procedures under CCS(Pension) Rules & Simplification of Forms
3. Aadhaar Seeding
4. Grants-in-Aid
5. Identification of Pensioners' Associations & coordination of activities with Pensioners' Associations
6. Coordination work w.r.t. O/o PFA
7. All Coordination work related to Parliament Questions

Desk – CPENGRAM

1. Supervision/ monitoring of grievances registered under CPENGRAMS.
2. Examination of the quality of closed grievances & satisfaction index, monitoring of appeals with Nodal officers (Monthly reports)
3. Putting up DoPPW related Appeals of Grievances to Dir (PW)
4. Review & audit of the system of CPENGRAMS & related MIS & coordination with NIC team

5. Review & Audit of Grievances of Pension Adalats & quality of disposal
6. Review & Audit of chronic cases received on email and coordination with the grievance holder
7. Integrated Grievance Call center, its operation, including technical issues.
8. ANUBHAV scheme
9. Monitoring of Dak inflow & outflow relating to grievances

Desk – Coordination

1. Bhavishya Portal
2. Integration of Bhavishya with pension disbursing Banks
3. Chasing Non-Civil Ministries to digitize pension processing on the parallel of Bhavishya
4. Handling of critical issues of retirees pertaining to Banks/CPAO/Ministries
5. Coordination of 7th CPC related issues
6. Pensioners' Portal including hiring of technical manpower for Pensioners' Portal for NIC
7. Coordination with Desks/Sections of DoPPW and other Ministries/Departments
8. Senior Officers' Meeting
9. Compilation of compendium
10. Updation of E-samiksha portal
11. All issues pertaining to Hon'ble MoS(PP) review meeting.
12. VIP references